



# ARP ESSER Health and Safety Plan Guidance & Template

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Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;
3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:

- a. Universal and correct wearing of [masks](#);
- b. Modifying facilities to allow for [physical distancing](#) (e.g., use of cohorts/podding);
- c. [Handwashing and respiratory etiquette](#);
- d. [Cleaning](#) and maintaining healthy facilities, including improving [ventilation](#);
- e. [Contact tracing](#) in combination with [isolation](#) and [quarantine](#), in collaboration with State and local health departments;
- f. [Diagnostic](#) and screening testing;
- g. Efforts to provide COVID-19 [vaccinations to school communities](#);
- h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
- i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.\* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

\* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

## **Additional Resources**

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

# Health and Safety Plan Summary: **Bradley School**

**Initial Effective Date: August 1, 2021**

**Date of Last Review: August 30, 2021, March 3, 2022**

**Date of Last Revision: August 30, 2021, March 3, 2022**

1. How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning? Bradley School will monitor the latest recommendations from PDE, PADOH, and CDC. We will work with the agency nursing department and safety committee to update the Health and Safety Plan as needed.
2. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services? The model of education will be adapted to the needs of the students and families as appropriate. Families will be offered the option of online learning if deemed necessary. Individual therapy will continue to be provided regardless of education model. Resources for social, emotional, mental health and other needs will be provided by the school therapists to support the families in addition to regularly scheduled therapy sessions. Any related services as deemed necessary per the student's individualized education plan will be provided virtually if students are unable to attend in person instruction. Social emotional learning will be provided to all students regardless of educational programming to assist with mental health and related needs. Behavior specialists will be available for additional support on an as needed basis. Food service will be provide free meals to students throughout the entire school year.
3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
<ul style="list-style-type: none"><li>• Universal and correct wearing of <u>masks</u>;</li></ul>	<ul style="list-style-type: none"><li>• Bradley School will monitor the latest recommendations from PDE, PADOH, and CDC.</li><li>• Masks are required to be worn at all times by staff, students, and visitors within the facility regardless of vaccination status.</li><li>• Mask orders are posted at each entrance to the facility.</li></ul>

## ARP ESSER Requirement

## Strategies, Policies, and Procedures

- Modifying facilities to allow for [physical distancing](#) (e.g., use of cohorts/podding);
  - [Handwashing and respiratory etiquette](#);
  - [Cleaning](#) and maintaining healthy facilities, including improving [ventilation](#);
- Staff and students will be regularly reminded of proper mask wearing.
  - Signage will be posted throughout the school program displaying appropriate mask wearing.
  - Bradley School will monitor the latest recommendations from PDE, PADOH, and CDC.
  - 3 foot social distancing between desks within the classrooms to the greatest extent possible
  - Limited transitions throughout the building
  - Limit gatherings and events to those that can maintain social distancing
  - Create one-way lanes in hallways to keep traffic going a certain direction on the same side of the hallway.
  - Utilize designated school reception entrance and exit to the school area from main building, except in case of an emergency.
  - Discontinue/restrict field trips and off grounds outings unless approved by a supervisor
  - Handwashing signage posted throughout the facility
  - All staff will be trained on healthy hygiene practices so they can teach and model for students.
  - Teach and reinforce good hygiene measures such as handwashing
  - All students will participate in a social skills lesson on handwashing.
  - Ensure adequate supplies (soap, paper towels, hand sanitizer, tissue) to support healthy hygiene practices
  - Hand sanitizers located in every classroom or common area
  - Increased use of PPE required (masks, gloves, face-shields)
  - Increase Social Distancing and Hygiene Practices
  - Follow the CDC's guidance for Cleaning and Disinfecting Schools
  - Clean and disinfect items in classrooms (desks, chairs, touch points) and frequently touched

- [Contact tracing](#) in combination with [isolation](#) and [quarantine](#), in collaboration with the State and local health departments;

objects within the school at least once daily, including door and sink handles.

- Use of disinfectant sprayers as scheduled
- Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using doors and/or fans.
- Bradley School will monitor the latest recommendations from PDE, PADOH, and CDC.
- Staff, students, and visitors will be screened for symptoms of illness upon entry to the school building. This will include a temperature check.
  - a. If the temperature reading is >100 degrees Fahrenheit the school nurse will be called to take an oral temperature reading.
  - b. Staff or student will go to the nurse immediately if feeling symptomatic.
  - c. Staff or student will isolate in the school nurse office.
  - d. Parent or guardian will be notified so that they can make arrangements to pick up the student.
  - e. Close off the area used by a person testing positive for COVID-19 and do not use before cleaning and sanitizing.
  - f. Refer to and follow the most recent PA DOH guidance on home isolation or quarantine and returning to work/school.
  - g. The nurse will follow the screening tool which identifies the conditions related to student's return to school.
  - h. Nurse will conduct contact tracing and quarantine students/staff as appropriate.



**ARP ESSER Requirement**

**Strategies, Policies, and Procedures**

- Coordination with state and local health officials.

- Bradley School will continuously review the PA DOH and CDC guidelines and mandates. Bradley School will coordinate with state and local officials as changes in protocols occur.

**Health and Safety Plan Governing Body Affirmation Statement**

The Board of Directors/Trustees for **The Bradley Center/Bradley School** reviewed and approved the Health and Safety Plan on **(INSERT DATE: MONTH, DAY, YEAR)**.

The plan was approved by a vote of:

  13   **Yes**

       **No**

Affirmed on: **(INSERT DATE: MONTH, DAY, YEAR)**

**April 21, 2022**

By:

  
 \_\_\_\_\_  
 (Signature\* of Board President)

**Eugene J. Zappa, Chairperson, Board of Trustees, The Bradley Center**  
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 (Print Name of Board President)

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.